

GENERAL GUIDE FOR BRAZILIAN TEMPORARY VISA

Instructions about Brazilian Visa and Registry at Federal Policy in Brazil.

BEFORE ARRIVING IN BRAZIL

1. After receiving your acceptance letter from USP, you must go to the nearest Brazilian Consulate to issue your Brazilian Temporary Visa (Type IV) in your Passport, with the docs required by the Consulate. We suggest you to enter in the website of Brazilian Consulate before go there.
2. When you come to Brazil, Brazilian Federal Policy **might need your original Birth Certificate with Apostille (Hague Convention)**. So, if you need more information about how Apostille (Hague Convention) your Birth Certificate, see this website: <http://translate.google.com.br/translate?u=http://www.cnj.jus.br/poder-judiciario/relacoes-internacionais/convencao-da-apostila-da-haia/paises-signatarios&sl=pt&tl=en&hl=&ie=UTF-8>

AFTER ARRIVING IN BRAZIL

1. When arriving in Brazil, **you have 90 days to registry at Brazilian Federal Policy (PF)**. We have in São Carlos a PF Office, opened from Monday to Friday from 10 am to 4 pm. After 90 days, a fine of R\$ 100,00 per day will be charged.
 2. For the registration at PF, you will need (<http://www.pf.gov.br/servicos-pf/imigracao/cedula-de-identidade-de-estrangeiro/visto-consular>):
 - 2.1 **Fill the form** (<https://servicos.dpf.gov.br/sincretWeb/>)
 - 2.2 **Original Passport and copies** of the all pages (including the blank ones), with the proper Brazilian visa, including the entrance stamp of the airport.
 - 2.3 **Two small photos (3x4)**, colored, white back, plain paper, in the height of the shoulders.
 - 2.4 **Original Birth Certificate** , Marriage Certificate or **Consulate Certificate** (*more information below*) **with public translation in Brazil for portuguese** (*more information below*) in case if in your passport your parent's name doesn't appear or appear with abbreviation.
 - 2.5 **Electronic Email declaration** and other contacts (model available here : <http://www.pf.gov.br/servicos-pf/imigracao/cedula-de-identidade-de-estrangeiro/Declaracaoendereoeletrnicoedemaismeiosdecontato.pdf>)
 - 2.6 **Receipt of tax payment** for issue your Brazilian Immigrant Card. For issue the bank paper with a barcode for payment, you have:
Fill all the data in this website: <https://servicos.dpf.gov.br/gru2/gru?nac=1&rec=2>
- Observations:
- CEP: it's your zipcode in Brazil
 - Unidade Arrecadadora: You must choose (SP 1023) – Delegacia de Polícia Federal de Araraquara.

- Código Receita STN: Put the number 140120. The value must be R\$204,77

6.2 You must pay the bank paper with the barcode in any Brazilian Bank.

2.7 If you have had a Brazilian immigrant registry before, show the Brazilian Immigrant Card or its data (registry or immigrant card number).

3. After organizing all papers and pay the tax, you may go to Brazilian Federal Policy for registry.

CONSIDERATIONS ABOUT PUBLIC TRANSLATION IN BRAZIL

- **Students from MERCOSUL (Colômbia, Peru, Paraguai, Chile, Bolívia, and Equador)** don't need to present the public translation of their Birth Certificate with Hague Apostille into Portuguese, **it only must be validated by a Brazilian consular agent. Please, see the process of documents validation in the Brazilian Consulate**

- **Students from other countries** must provide the public translation into Portuguese of the Birth Certificate with Hague Apostille only in Brazil. We have a list of public translators for German, Italian, Spanish, French in our office, if you need. Take in mind that the translation costs about 150 reais + other shipment costs and we don't have public translators in São Carlos city, but in the nearby cities.

CONSIDERATIONS ABOUT CONSULATE CERTIFICATE

- In case you prefer to issue a Consulate Certificate instead of your birth certificate with Hague Apostille, it can be used for your registry at Brazilian Federal Policy,
- In this case, you need to find the nearest Consulate of your country in Brazil (most of them are located in São Paulo City) and ask for the Consulate Certificate, which needs to show your parent's name with no abbreviation. Use the link <http://www.portalconsular.itamaraty.gov.br/rede-consular> to find a Consulate of your country in Brazil.
- Consulate Certificate must be written in Portuguese, otherwise it will need to be translated into Portuguese by a Brazilian public translator (see considerations about his in the topic above).